

## Village of Aylesbury

Minutes of the regular meeting held on Thursday December 9<sup>th</sup>, 2024 at the Village of Aylesbury Community Hall Located at 119 Queen Street in Aylesbury, Saskatchewan

The regular meeting of Council for the Village of Aylesbury was called to order by Mayor Darrel Werdal at 10:00 am.

Present: Mayor Darrel Werdal  
Councillor Gary Murray  
Councillor Lisa Watkins

Also, Present: Administrator Tim Fox

Regrets:

Mayor Darrel Werdal called the meeting to order at 10:00 am

### APPROVAL OF MINUTES:

#### **2024-111**

Moved by Councillor Watkins: That the Village of Aylesbury Council Approve the Minutes of the Regular Council Meeting held November 18<sup>th</sup>, 2024 as read.

**CARRIED**

**STAFF REPORTS:** Gary Murray gave his water report.

### **FINANCIALS:**

#### **2024-112**

Moved by Councillor Watkins : **THAT** the Village of Aylesbury Council hereby approve the following EFT payments for November as presented to Council:

Payment Register #2269-2283 - \$4,359.21 and EFT – Batch 2024-00075 \$2,014.92

**CARRIED**

### **BANK RECONCILLATION:**

#### **2024-113**

Moved by Councillor Murray : **THAT** the Village of Aylesbury Council hereby receive for information the Bank reconciliations as presented:

RBC – November 2024 Savings Account Statement  
RBC – November 2024 Bank Statement  
GIC - GIC \$26,187.50

**CARRIED**

  
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### GIC TERM INVESTMENT

#### 2024-114

Moved by Councillor Watkins : **THAT** the Village of Aylesbury Council reinvest the RBC GIC 0002 Non Red GIC \$26,187.5 that matures Dec 5, 2024 into a 364 day GIC.

CARRIED

### STATEMENT OF FINANCIAL ACTIVITIES

#### 2024-115

Moved by Councillor Watkins : **THAT** the Village of Aylesbury Council approve the November 2024 Statement of Financial Activities as presented.

CARRIED

### CORRESPONDENCE:

#### 2024-116

Moved by Councillor Murray: **THAT** the Village of Aylesbury Council hereby receive for information the correspondence as circulated.

Water Security Agency – Water Works Inspection

CARRIED

### DUDLEY & COMPANY LLP :

#### 2024-117

Moved by Councillor Watkins: **THAT** the Village of Aylesbury hereby approves:  
The engagement letter for Dudley and Company LLP to audit the financial statements of the Village of Aylesbury which comprise the statement of financial position as at December 31, 2024 and the statements of the operation, change in net financial assets and cash flow for the year then ended and notes to the financial statements (including a summary of significant accounting policies), as well as a summary of the financial statements.

CARRIED

### WESTERN MUNICIPAL CONSULTING – APPOINTMENT OF BOARD OF REVISION AND DEVELOPMENT APPEALS BOARD

#### 2024-118

Moved by Councillor Murray: **THAT** pursuant to Subsection 220(1) of The Municipalities Act, Village of Aylesbury appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. (The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers)

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**AND**

That pursuant to Subsection 221(1) of The Municipalities Act, the Village of Aylesbury appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**AND**

That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the Village of Aylesbury appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovens, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh (The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.)

**AND**

That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the Village of Aylesbury appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

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**OLD BUSINESS:**

**NEW BUSINESS:**

### **SASKATCHEWAN GOVERNMENT RELATIONS DECLARATION**

**2024-119**

Moved by Councillor Watkins: **THAT** the Council of the Village of Aylesbury approve the Municipal Revenue Sharing (MRS) Declaration of eligibility for the 2025-26 MRS Grant.

“The Council of the Village of Aylesbury confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant • Public report on Municipal Water works • Submission of the 2025 Audited Financial Statement to the Ministry of Government Relations; • In Good Standing with respect to the reporting and remittance of Education Property Taxes; • Adoption of a Council Procedures Bylaw; • Adoption of an Employee Code of Conduct; and • All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met (only use this clause if not all requirements are met); and That we authorize (the Administrator/City Clerk) to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.”

**CARRIED**

**SNOW REMOVAL:**

**2024-120**

Moved by Mayor Werdal: That the Village of Aylesbury will not clear snow on private property .

**CARRIED**

**ADJOURNMENT:**

**2024-121**

Moved by Councillor Murray: **THAT** the Village of Aylesbury Council adjourn the meeting at 11:08 a.m.

**CARRIED**

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Mayor

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Administrator