

**TOWN OF CRAIK**

**Minutes of the regular meeting held on Tuesday, July 9<sup>th</sup> 2024 in the Rural Municipality of Craik No. 222/Town of Craik Council Chambers in Craik, Saskatchewan**

The regular meeting of the Council for the Town of Craik was called to order by Mayor Mark Wegner at 6:28 pm.

Present: Mayor Mark Wegner  
Councillor Ernie Spencer  
Mike Erlandson  
Kim Bakken  
Rick Pilling

Also, Present: Administrator Jayden Boyd

Regrets: Councillor James Salter

**DELEGATES:**

**APPROVAL OF AGENDA:  
2024-129**

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby approves the July 9<sup>th</sup>, 2024 Agenda as circulated.

**CARRIED**

**APPROVAL OF MINUTES:  
2024-130**

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby adopts the minutes for the Regular Meeting held on June 11<sup>th</sup>, 2024 as circulated.

**CARRIED**

**FINANCIALS:**

**ACCOUNTS PAYABLE:  
2024-131**

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approves the July 9<sup>th</sup>, 2024 Accounts Payables in the amount of \$34,797.91 as presented to Council.

**CARRIED**

**ELECTRONIC PAYMENTS:  
2024-132**

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves the June 2024 EPT electronic payment for Education taxes in the amount of \$4,048.43 as presented to Council.

**CARRIED**

**PAYROLL:  
2024-133**

Moved by Councillor Rick Pilling : **THAT** the Town of Craik Council hereby approves the June 2024 payroll in the amount of \$7,096.72 as presented to Council.

**CARRIED**

**RECEIPTS AND PAYMENTS:  
2024-134**

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby approves the June 2024 Receipts and Payments Statement as presented to Council.

**CARRIED**

**CORRESPONDENCE:  
2024-135**

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby accepts the July 2024 correspondence as circulated.

**CARRIED**

  
INITIALS

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**OLD BUSINESS:**

**MUSEUM LOT PURCHASE:**

**2024-136**

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves the purchase of Lot 1, Block 27, Plan No. 102422506 from Saskatchewan Housing Corporation in the amount of \$7,500.00 on behalf of the Craik Pioneer Museum and in lieu of past grants not requested.

**CARRIED**

**DEVELOPMENT PERMIT:**

**2024-137**

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby approves the Development Permit submitted for Lot 12 & 20, Blk 2, Plan B415, to be submitted to Building Officials for further inspections.

**CARRIED**

**DISQUALIFICATION OF MEMBER OF COUNCIL:**

**2024-138**

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby disqualifies Councillor James Salter, in accordance with *The Municipalities Act* Sub Section 1(c); "...absent from all regular council meetings held during any period of 3 consecutive months during which at least 2 meetings of the Council have been held..." and to send a letter informing Councillor James Salter of the disqualification and his next possible options.

**CARRIED**

**TOWN & RINK INSURANCE:**

**2024-139**

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approves the insurance policies renewal quote submitted by Long Lake Insurance/SGI for the Craik Memorial Rink and all other Town owned locations.

**CARRIED**

**NEW BUSINESS:**

**RESERVE FUND:**

**2024-140**

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby moves \$550.56 to the Town reserve account collected from the utilities in the month of June 2024.

**CARRIED**

**SASKTEL EASEMENT:**

**2024-141**

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby authorizes the Administrator to sign the Easement presented by Sasktel for the purpose of installing a buried facility to service a community member.

**CARRIED**

**BLOCKED SEWER PAYMENT:**

**2024-142**

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby approves the payment to the property owner of Lot 11, Blk 21, Plan AM1896 in the amount of \$260.00 for the cost incurred to remove tree root blockage for sewer pipes.

**CARRIED**

**DONATION TO CRAIK AG SOCIETY:**

**2024-143**

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approve the donation of the use of the Towns Porta-Potty for their upcoming Ranch Rodeo Event on August 4<sup>th</sup>, 2024 at no charge, to be returned emptied and clean.

**CARRIED**

**VENTILATION PERMIT**

**2024-144**

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves the submitted Building Permit for the upgrade of Ventilation to the building on the property Lot 7-8, Blk 2 Plan No. B415, to be submitted to the building officials.

**CARRIED**

  
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**RBC BUILDING PERMIT**

**2024-145**

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby approves the submitted building permit from the Royal Bank of Canada to install new channel letter sign on the building located on Lot 1-2, Blk 02, Plan No. B415 and to be submitted to the building officials.

**CARRIED**

**CULVERT REPLACEMENT:**

**2024-146**

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby approves the replacement of the culvert located by the Craik School, and Council will contact Jason Boyd for a quote.

**CARRIED**

**SIGNING AUTHORITY**

**2024-147**

Moved by Councillor Kim Bakken: **THAT** signing authority for the Town of Craik be two signatures consisting of one from either Mayor Mark Wegner or Deputy Mayor Mike Erlandson and one signature from either Administrator Jayden Boyd or Administrative Assistant Wanda Erlandson.

**CARRIED**

**SCHOOL BOARD ELECTION:**

**2024-148**

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby agrees to assist in the Upcoming School Board Election on November 13<sup>th</sup>, 2024.

**CARRIED**

**SEWER HOOK UP:**

**2024-149**

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approves to move forward with obtaining a quote for the required sewer infrastructure as well as to draft an agreement to be signed by both the Property owner and Council before work can commence on Blk F Plan No. 101130309.

**CARRIED**

**PERMIT ACQUISITION:**

**2024-150**

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby approves Administration to draft and send a letter to the owner of property located at Lot B, Blk 29, Plan 101130040 in regard to the new structure being built and request a building permit be submitted to the Town of Craik and Building Officials for approval.

**CARRIED**

**BYLAW EXTENSION:**

**2024-151**

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approves the requested timeline extension to meet bylaw compliance for the property of Lot B, Blk D, Plan No. 71MJ10853.

**CARRIED**

**LEAFBLOWER PURCHASE:**

**2024-152**

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves the purchase of a new leaf blower from Milwaukee in the amount of \$250.00 plus applicable taxes.

**CARRIED**

**PURCHASE OF WOOD FOR BLEACHERS:**

**2024-153**

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves the purchase of wood planks from Palliser Plains Co-op in the amount of \$659.75 plus applicable taxes to restore the Bleachers at the Fair Grounds, all work done on the bleachers will be completed by the Craik Ag Society.

**CARRIED**

Councillor Kim Bakken left council chambers at 7:56 pm and did not return.

  
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**IN-CAMERA:**

**2024-154**

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby moves in-camera at 7:56pm to discuss human resources as authorized by the legislative authority of the Municipalities Act Section 120 including the exemption in Part III of the Local Authority Freedom of Information and Protection of Privacy Act.

**CARRIED**

**OUT-OF-CAMERA:**

**2024-155**

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council rises from the in-camera discussion at 8:01 pm.

**CARRIED**

**CODE OF ETHHICS COMPLAINT:**

**2024-156**

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby authorizes the Mayor Mark Wegner and Deputy Mayor Mike Erlandson to issue a verbal reprimand to the member of council whom the complaint was brought against.

**CARRIED**

**ADJOURNMENT:**

**2024-157**

Moved by Councillor Rick Pilling to adjourn at 8:03 pm.

**CARRIED**

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
ADMINISTRATOR

  
INITIALS