

**Village of Aylesbury**  
**Minutes of the regular meeting held on Monday December 8<sup>th</sup> 2025, at 320 Main Street**  
**in Aylesbury, SK**

The regular meeting of Council for the Village of Aylesbury was called to order by Mayor Darrel Werdal at 10:09 am.

Present:	Mayor	Darrel Werdal
	Councillor	Lisa Watkins
	Councillor	Gary Murray
	Administrator	Tim Fox

**APPROVAL OF AGENDA:**

**2025-092**

**Moved by Councillor Watkins: THAT** the Village of Aylesbury Council adopt the Agenda for the December 8<sup>th</sup>, 2025, meeting as presented.

**CARRIED**

**APPROVAL OF MINUTES:**

**2025-093**

**Moved by Councillor Murray: THAT** the Village of Aylesbury Council Approve the Minutes of the Regular Council Meeting held November 17<sup>th</sup>, 2025, as read.

**CARRIED**

**FINANCIALS:**

**2025-094**

**Moved by Councillor Watkins: THAT** the Village of Aylesbury Council hereby approve the November 17<sup>th</sup> 2025, Financials as presented to Council:

- Accounts for approval
- A/P \$2449-2461 \$7,308.55 Prairie South nil
- Statement of Financial Activity November 2025
- Bank Reconciliation November 2025
- Bank Reconciliation November 2025 Savings
- GIC Investment

**CARRIED**

**CORRESPONDENCE**

**2025-090**

**Moved by Councillor Murray: THAT** the Village of Aylesbury Council hereby receive the information for correspondence as circulated.

- SUMAssure Insurance Premium
- Dudley & Company
- Western Municipal Consulting

**CARRIED**

  
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**NEW BUSINESS**

**WESTERN MUNICIPAL CONSULTING**

**2025 – 91**

Moved by Councillor Watkins : **THAT** the Village of Aylesbury Council pursuant to Subsection 220(1) of The Municipalities Act, the VILLAGE OF AYLESBURY appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

And

That pursuant to Subsection 221(1) of The Municipalities Act, the VILLAGE OF AYLESBURY appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

And

That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the VILLAGE OF AYLESBURY appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans,

Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

And

  
INT



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That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the VILLAGE OF AYLESBURY appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions

for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

**GIC TERM INVESTMENT**

**2025-92**

Moved by Councillor Watkins: **THAT** the Village of Aylesbury Council invest the RBC GIC Non Red 30 day GIC \$70,000.00 that matures Dec 28, 2024.

CARRIED

**DUDLEY & COMPANY LLP :**

**2025-93**

Moved by Councillor Murray: **THAT** the Village of Aylesbury hereby approves: The engagement letter for Dudley and Company LLP to audit the financial statements of the Village of Aylesbury which comprise the statement of financial position as at December 31, 2025 and the statements of the operation, change in net financial assets and cash flow for the year then ended and notes to the financial statements (including a summary of significant accounting policies), as well as a summary of the financial statements.

CARRIED

**SASKATCHEWAN GOVERNMENT RELATIONS DECLARATION**

**2025-94**

Moved by Councillor Watkins: **THAT** the Council of the Village of Aylesbury approve the Municipal Revenue Sharing (MRS) Declaration of eligibility for the 2025-26 MRS Grant.

"The Council of the Village of Aylesbury confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant • Public report on Municipal Water works • Submission of the 2025 Audited Financial Statement to the Ministry of Government Relations; • In Good Standing with respect to the reporting and remittance of Education Property Taxes; • Adoption of a Council Procedures Bylaw; • Adoption of an Employee Code of Conduct; and • All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met (only use this clause if not all requirements are met); and That we authorize (the Administrator/City Clerk) to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations."

CARRIED

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**AGED ACCOUNTS:**

**2025-95**

Moved by Councillor Murray: **THAT** the Village of Aylesbury Council hereby authorizes the Administrator to transfer any outstanding Utilities and accounts receivable accounts 90 days or more in arrears after December 31<sup>st</sup>, 2025 to the tax roll.

**CARRIED**

**JANUARY MEETING**

**2025-95**

Moved by Councillor Murray: **THAT** the Village of Aylesbury Council set the January 2026 regular meeting of Council on January 19, 2026

**ADJOURNMENT:**

**2025-096**

Moved by Councillor Watkins: **THAT** the Village of Aylesbury Council adjourn the meeting at 10:38 a.m.

  
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Mayor

  
\_\_\_\_\_  
Administrator

**CARRIED**