

RURAL MUNICIPALITY OF CRAIK NO. 222
Minutes of the regular meeting held on Thursday December 14th, 2023 in the Rural Municipality of Craik No. 222/Town of Craik Council Chambers in Craik, Saskatchewan

The regular meeting of the Council for the Rural Municipality of Craik No. 222 was called to order by Reeve Neil Dolman at 8:00 am.

Present:	Reeve		Neil Dolman
	Councillor	Division 1	Darrel Werdal
		Division 2	Ron Gilmour - electronically
		Division 3	Trewett Chaplin
		Division 4	Wayne Sarich
		Division 5	Ted Hassett
		Division 6	Joel Dueck

Also, Present: Administrator Jayden Boyd

Regrets:

Delegates: Brad Johnson – 8:30 am
Water Security Agency – 10:00 am

APPROVAL OF MINUTES:

2023-258

Moved by Councillor Joel Dueck: **THAT** the R.M. of Craik No. 222 Council hereby adopts the minutes for the Regular Meeting held on November 9th, 2023 as read.

CARRIED

Foreman's Report 8:36 am: Brad Johnson gave his report on the month of November for Public Works as follows: With the good weather we have been able to complete all our jobs; all approach requests have been completed, the culvert gates are installed with rocks placed around them, Lloyd finished hauling the clay (104 loads total).

Brad Johnson left the chambers at 9:01 am and did not return.

CORRESPONDENCE:

2023-259

Moved by Councillor Trewett Chaplin: **THAT** the R.M. of Craik No. 222 Council hereby accepts the December 2023 correspondence as presented to Council.

CARRIED

Reeve Neil Dolman called for a break at 9:02 am and reconvened at 9:10 am.

RECEIPTS & PAYMENTS:

2023-260

Moved by Councillor Ron Gilmour: **THAT** the R.M. of Craik No. 222 Council hereby approves the final November 2023 Receipts and Payments as presented to Council.

CARRIED

Mike Amos and Andrew Hildebrandt from Water Security Agency entered the council chambers at 10:08 am to discuss the Craik Dam, they left at 11:38 am and did not return.

Reeve Neil Dolman called for a break at 11:39 am and reconvened at 11:48 am.

R.M. ACCOUNTS PAYABLE:

2023-261

Moved by Councillor Darrel Werdal: **THAT** the R.M. of Craik No. 222 Council hereby approves the December 14th, 2023 Accounts Payables in the amount of \$89,799.00 as presented to Council.

CARRIED

R.M. ELECTRONIC PAYMENTS:

2023-262

Moved by Councillor Joel Dueck: **THAT** the R.M. of Craik No. 222 Council hereby approves the November 2023 electronic payments in the amount of \$96,881.91 as presented to Council.

CARRIED


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R.M. PAYROLL:

2023-263

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 Council hereby approves the November 2023 payroll in the amount of \$31,727.72 as presented to Council.

CARRIED

OLD BUSINESS:

DEVELOPMENT APPEALS BOARD:

2023-264

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 Council appoints Western Municipal Consulting Ltd. to manage the Development Appeals Boards process for the term of January 1st, 2024, through to December 31st, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark.

CARRIED

DEVELOPMENT APPEALS BOARD SECRETARY:

2023-265

Moved by Councillor Wayne Sarich: **THAT** the R.M. of Craik No. 222 Council appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development appeals Board for the term of January 1st, 2024, through to December 31st, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

CARRIED

RIRG AGREEMENT – AMENDMENT:

2023-266

Moved by Councillor Trewett Chaplin: **THAT** the R.M. of Craik No. 222 Council hereby authorizes the Reeve and Administrator to sign the amendment to the 2023 RIRG Agreement (RP23-222-01).

CARRIED

BYLAW NUMBER 2023-09:

Introduction and Reading:

2023-267

Moved by Councillor Ted Hassett: **THAT** Bylaw No. 2023-09 being "A bylaw to amend Bylaw No. 2018-03 known as the Zoning Bylaw:"; be introduced and read for the first time.

CARRIED

PROPOSED RESIDENTIAL SUBDIVISION:

2023-268

Moved by Councillor Trewett Chaplin: **THAT** the R.M. of Craik No. 222 Council has no concerns with Subdivision Number SUBD-002152-2023 on SW ¼ 23-24-28 W2M and SE ¼ 23-24-28 W2M; there is no land or facilities that would be affected in the area of the Subdivision.

CARRIED

SALE OF MUNICIPAL RESERVES:

2023-269

Moved by Councillor Trewett Chaplin: **THAT** the R.M. of Craik No. 222 Council hereby sell Part of MR7, Plan 102152595 on SE ¼ 23-24-28 W2M and authorizes the Administrator to prepare the required documentation pursuant to Section 199 of The Planning and Development Act, 2007.

CARRIED

SALE OF MUNICIPAL RESERVES:

2023-270

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 council hereby sell Part of MR8, Plan 102366604 on SE ¼ 23-24-28 W2M and authorizes the Administrator to prepare the required documentation pursuant to Section 199 of The Planning and Development Act, 2007.

CARRIED

Council broke for lunch at 12:41 pm and reconvened at 1:07 pm.


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NEW BUSINESS:

RPS- NOTICE OF INTENT:

2023-271

Moved by Councillor Wayne Sarich: **THAT** the R.M. of Craik No. 222 Council hereby acknowledges and authorizes the Reeve to sign the Notice of Intent for Seismic Operations submitted by RPS Group.

CARRIED

PERMIT TO CONDUCT GEOPHYSICAL OPERATIONS:

2023-272

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 Council hereby authorizes the Administrator to sign the permit to conduct geophysical operations with RPS Group.

CARRIED

RECYCLE BIN:

2023-273

Moved by Councillor Trewett Chaplin: **THAT** the R.M. of Craik No. 222 Council hereby approves the purchase of another blue recycle bin from Loraas Disposal to be placed in the collection site at a cost of \$200.00 for the bin.

CARRIED

MEPP:

2023-274

Moved by Councillor Joel Dueck: **THAT** the R.M. of Craik No. 222 Council hereby approves the payment to Municipal Employee Pension Plan in the amount of \$511.71 for the employer contribution portion for the month of November for Doug Judd.

CARRIED

PALLISER LIBRARY LEVY & EXTRA HOURS:

2023-275

Moved by Councillor Trewett Chaplin: **THAT** the R.M. of Craik No. 222 Council hereby approves the 2024 Palliser Regional Library Levy in the amount of \$4,080.00 and authorizes the Administrator to send a Letter of Intent to the Palliser Regional Library stating the approval of payment in the amount of \$4,193.00 to fund the extra open hours for the Craik Library.

CARRIED

CRAIK LIBRARY GRANT:

2023-276

Moved by Councillor Wayne Sarich: **THAT** the R.M. of Craik No. 222 Council hereby approves the Craik Library Grant in the amount of \$2,000.00.

CARRIED

2024 COUNCIL MEETING DATES:

2023-277

Moved by Councillor Joel Dueck: **THAT** the R.M. of Craik No. 222 Council hereby set the 2024 Regular Council Meeting Dates as follows;

Thursday, January 4th	8:00 am
Thursday, February 8th	8:00 am
Thursday, March 21st	8:00 am
Thursday, April 11th	8:00 am
Thursday, May 9th	7:00 am
Thursday, June 13th	7:00 am
Thursday, July 11th	7:00 am
Thursday, August 8th	7:00 am
Thursday, September 12th	7:00 am
Thursday, October 10th	8:00 am
Thursday, November 14th	8:00 am
Thursday, December 12th	8:00 am

CARRIED

2023 AUDIT APPOINTMENT:

2023-278

Moved by Councillor Trewett Chaplin: **THAT** the R.M. of Craik No. 222 Council hereby appoints Dudley & Company LLP as the Auditors for the preparation and review of the 2023 financial statements.

CARRIED

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BUILDING PERMIT:

2023-279

Moved by Councillor Wayne Sarich: **THAT** the R.M. of Craik No. 222 Council hereby approves building permit application submitted by L.A. Grant Enterprises and to forward to PBI for further inspections.

CARRIED

PEST CONTROL WORKSHOP:

2023-280

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 Council hereby approves sending Pest Control Officers Brad Johnson & Doug Judd to the Pest Control Workshop in Regina on January 18th, 2024 and to cover all costs.

CARRIED

MUNICIPAL REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY:

2023-281

Moved by Councillor Darrel Werdal: **THAT** the R.M. of Craik No. 222 Council confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
Submission of the 2022 Audited Financial Statements to the Ministry of Government Relations;
In good standing with respect to the reporting and remittance of Education Property Taxes;
Adoption of a Council Procedures Bylaw;
Adoption of an Employees Code of conduct;
All members of the Council have filed and annually updated their public disclosure statements, and that we authorize the Administrator to file our application with the Ministry of Government Relations as per the requirements of eligibility for the Municipal Revenue Sharing Grant.

CARRIED

TAX ENFORCEMENT:

2023-282

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 Council hereby instructs the Administrator to apply for titles on Lot 5, Blk B, Plan No. 102038284 and PT NE-32-28-28 W2M as per the Tax Enforcement Act.

CARRIED

NOTICE OF PLANNED PROCUREMENT:

2023-283

Moved by Councillor Joel Dueck: **THAT** the R.M. of Craik No. 222 Council hereby approves to post on SaskTenders that the municipality intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM) between January 1st, 2024 to December 31st, 2024.

CARRIED

BUILDING PERMIT:

2023-284

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 Council hereby approves the building permit application submitted by Bill Tremblay and to forward to PBI for further inspections.

CARRIED

AGED ACCOUNT - WRITE OFF:

2023-285

Moved by Councillor Darrel Werdal: **THAT** the R.M. of Craik No. 222 Council hereby authorizes the Administrator to write off Aged Account No. Toro221 after being in collections since 2019.

CARRIED

LETTER OF SUPPORT:

2023-286

Moved by Councillor Wayne Sarich: **THAT** the R.M. of Craik No. 222 Council hereby authorizes the Administrator to send a letter of support to St. John's Ambulance in regards to hosting a mock exercise within the Town of Craik.

CARRIED

CHRISTMAS GIFT CARDS:

2023-287

Moved by Councillor Trewett Chaplin: **THAT** the R.M. Of Craik No. 222 Council hereby approves the purchase of \$100.00 gift cards from Palliser Plains Co-op for administration and staff for a total amount of \$600.00.

CARRIED


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ADJOURNMENT:

2023-288

Moved by Councillor Joel Dueck to adjourn at 2:13 pm.

CARRIED


REEVE


ADMINISTRATOR