

**RURAL MUNICIPALITY OF CRAIK NO. 222**  
**Minutes of the regular meeting held on Thursday November 9<sup>th</sup>, 2023 in the Rural Municipality of Craik No. 222/Town of Craik Council Chambers in Craik, Saskatchewan**

The regular meeting of the Council for the Rural Municipality of Craik No. 222 was called to order by Reeve Neil Dolman at 8:03 am.

Present:	Reeve		Neil Dolman
	Councillor	Division 1	Darrel Werdal
		Division 2	Ron Gilmour - electronically
		Division 3	Trewett Chaplin
		Division 4	Wayne Sarich
		Division 5	Ted Hassett
		Division 6	Joel Dueck

Also, Present: Administrator Jayden Boyd

Regrets:

Delegates: Brad Johnson – 8:30 am  
Rio Tinto – 9:00 am

**APPROVAL OF MINUTES:**

**2023-231**

Moved by Councillor Wayne Sarich: **THAT** the R.M. of Craik No. 222 Council hereby adopts the minutes for the Special Meeting held on October 18<sup>th</sup>, 2023 as read.

**CARRIED**

Councillor Trewett Chaplin left the chambers at 8:38 am, he returned at 8:46 am.

**Foreman's Report 8:40 am:** Brad Johnson gave his report on the month of October for Public Works as follows: Lloyds last day at work was October 31<sup>st</sup>. We have completed two of the three projects in Serenity Cove. The culvert at Ehman's corner has been replaced. We will be installing the snow gear on the graders this week and will bring the C can in to install the shelves, I have been hauling clay from Trewetts'.

Brad Johnson left the chambers at 9:02 am and did not return.

**CORRESPONDENCE:**

**2023-232**

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 Council hereby accepts the November 2023 correspondence as presented to Council.

**CARRIED**

Reeve Neil Dolman called for a break at 9:05 am and reconvened at 9:10 am.

Peter Dodson and Warren Reimer from Rio Tinto entered the chambers at 9:11 am to discuss the Rio Tinto Exploration Project within the municipality, they left chambers at 9:47 am and did not return.

**RECEIPTS & PAYMENTS:**

**2023-233**

Moved by Councillor Trewett Chaplin: **THAT** the R.M. of Craik No. 222 Council hereby approves the final October 2023 Receipts and Payments as presented to Council.

**CARRIED**

**R.M. ACCOUNTS PAYABLE:**

**2023-234**

Moved by Councillor Ron Gilmour: **THAT** the R.M. of Craik No. 222 Council hereby approves the November 9<sup>th</sup>, 2023 Accounts Payables in the amount of \$178,721.37 as presented to Council.

**CARRIED**

**R.M. ELECTRONIC PAYMENTS:**

**2023-235**

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 Council hereby approves the October 2023 electronic payments in the amount of \$88,371.15 as presented to Council.

**CARRIED**

  
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**R.M. PAYROLL:**

**2023-236**

Moved by Councillor Joel Dueck: **THAT** the R.M. of Craik No. 222 Council hereby approves the October 2023 payroll in the amount of \$74,030.90 as presented to Council.

**CARRIED**

**OLD BUSINESS:**

**FIRE FUNDRAISER DONATION:**

**2023-237**

Moved by Councillor Darrel Werdal: **THAT** the R.M. of Craik No. 222 Council hereby donates one 25-yard load of gravel to be delivered anywhere within the boundaries of the R.M. of Craik for the Craik & District Firefighters Fundraiser event.

**CARRIED**

**RURAL GARBAGE SERVICE AGREEMENT:**

**2023-238**

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 Council hereby authorizes the Administrator to sign the service agreement with Loraas Disposal for the Rural Garbage Collection Program.

**CARRIED**

**CREDIT ACCOUNTS RECEIVABLES:**

**2023-239**

Moved by Councillor Trewett Chaplin: **THAT** the R.M. of Craik No. 222 Council hereby credits account no. WEST420 in the amount of \$691.25 and account no. MAIER793 in the amount of \$160.00 due to custom work done in error.

**CARRIED**

**BYLAW NUMBER 2023-08:**

**Introduction and Reading:**

**2023-240**

Moved by Councillor Trewett Chaplin: **THAT** Bylaw No. 2023-08 being "A bylaw respecting buildings"; be introduced and read for the first time.

**CARRIED**

**BYLAW NUMBER 2023-08:**

**Second Reading:**

**2023-241**

Moved by Councillor Joel Dueck: **THAT** Bylaw No. 2023-08 being "A bylaw respecting buildings"; be now read for the second time.

**CARRIED**

**BYLAW NUMBER 2023-08:**

**2023-242**

Moved by Councillor Ted Hassett: **THAT WHEREAS** all members of council present at this meeting; **THAT** Council unanimously agrees to the third reading of Bylaw No. 2023-08.

**CARRIED UN.**

**BYLAW NUMBER 2023-08:**

**Third Reading:**

**2023-243**

Moved by Councillor Wayne Sarich: **THAT** Bylaw No. 2023-08 having been read a third time, annexed hereto, and forming part of these minutes, be adopted, and authenticated by the Reeve and Administrator of the Rural Municipality of Craik No. 222.

**CARRIED UN.**

**BUILDING INSPECTION SERVICES:**

**2023-244**

Moved by Councillor Trewett Chaplin: **THAT** the R.M. of Craik No. 222 Council hereby authorizes the Reeve and Administrator to sign the agreement for building inspection services with Professional Building Inspections, Inc. and to appoint Douglas Mulhall, Virginia Shepley, Bobby Baker, Amanda Kaufmann, Walter Schroeder, David Kindred, Joshua Nitz and John Dulle who are employed by Professional Building Inspections, Inc. as the licensed building officials.

**CARRIED**

Reeve Neil Dolman called for a break at 10:22 am and reconvened at 10:30 am.

  
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**NEW BUSINESS:**

**APAS REPRESENTATIVE:**

**2023-245**

Moved by Councillor Darrel Werdal: **THAT** the R.M. of Craik No. 222 Council hereby appoints Councillor Trewett Chaplin as the representative for APAS and to cover the hotel cost to attend the APAS AGM in Regina on December 5<sup>th</sup> and 6<sup>th</sup>, 2023.

**CARRIED**

**APAS MEMBERSHIP:**

**2023-246**

Moved by Councillor Trewett Chaplin: **THAT** the R.M. of Craik No. 222 Council hereby approves the 2024 APAS membership renewal in the amount of \$11,117.31.

**CARRIED**

Councillor Trewett Chaplin left chambers at 10:55 am and did not return.

**BOARD OF REVISION:**

**2023-247**

Moved by Councillor Joel Dueck: **THAT** the R.M. of Craik No. 222 Council hereby appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Washuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen.

**CARRIED**

**BOARD OF REVISION SECRETARY:**

**2023-248**

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 Council hereby appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

**MUNISOFT TRAINING:**

**2023-249**

Moved by Councillor Wayne Sarich: **THAT** the R.M. of Craik No. 222 Council hereby approves the quote submitted by Munisoft Software for the mandatory staff training in the amount of \$1,575.00 plus applicable taxes.

**CARRIED**

**CRAIK MEMORIAL RINK BIN RENTAL:**

**2023-250**

Moved by Councillor Darrel Werdal: **THAT** the R.M. of Craik No. 222 Council hereby approves the 4-yard bin rental to the Craik Memorial Rink at a cost of \$50.00 per dump to be invoiced at the end of the season.

**CARRIED**

**ENBRIDGE BLANKET CROSSING AND APPROACHES:**

**2023-251**

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 Council hereby authorizes the Reeve to sign the blanket crossing and approach consent request on behalf of Enbridge Pipelines Inc. for 2024.

**CARRIED**

**SARM PROPERTY INSURANCE:**

**2023-252**

Moved by Councillor Wayne Sarich: **THAT** the R.M. of Craik No. 222 hereby authorizes the Administrator to sign and return the Property Self Insurance Program schedule to SARM.

**CARRIED**

  
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**ADVERTISE FOR EMPLOYEE:**

**2023-253**

Moved by Councillor Wayne Sarich: **THAT** the R.M. of Craik No. 222 Council hereby authorizes the Administrator to advertise in the Davidson Leader, Sask Jobs, local Facebook page and the SARM Website for an Administrative Assistant.

**CARRIED**

**AGED ACCOUNTS:**

**2023-254**

Moved by Councillor Joel Dueck: **THAT** the R.M. of Craik No. 222 Council hereby authorizes the Administrator to send payment reminder letters to all Aged Accounts and to transfer any outstanding amounts after December 28<sup>th</sup>, 2023 to the tax roll.

**CARRIED**

**LIST OF TAX ARREARS:**

**2023-255**

Moved by Councillor Darrel Werdal: **THAT** the R.M. of Craik No. 222 Council acknowledges that the Administrator presented the List of Tax Arrears to Council.

**CARRIED**

**LAWYER FOR BUILDING SALE:**

**2023-256**

Moved by Councillor Wayne Sarich: **THAT** the R.M. of Craik No. 222 Council hereby approves hiring Dellene Church Law to complete the sale and transfers of the 600 Front Street Property.

**CARRIED**

Councillor Ron Gilmour left the meeting at 11:45 am and did not return.

The council broke for lunch at 11:46 am and reconvened at 12:15 pm.

**ADJOURNMENT:**

**2023-257**

Moved by Councillor Joel Dueck to adjourn at 12:16 pm.

**CARRIED**

  
\_\_\_\_\_  
REEVE

  
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ADMINISTRATOR