

RURAL MUNICIPALITY OF CRAIK NO. 222
Minutes of the regular meeting held on Thursday December 11th, 2025 in the Rural Municipality of Craik No. 222/Town of Craik Council Chambers in Craik, SK.

The regular meeting of the Council for the Rural Municipality of Craik No. 222 was called to order by Reeve Derek Dixon at 8:00 am.

Present:	Reeve	Derek Dixon
	Councillor	Darrel Werdal
	Division 1	Ron Gilmour
	Division 2	Trewett Chaplin
	Division 3	Wayne Sarich
	Division 4	Ted Hassett
	Division 5	Joel Dueck
	Division 6	

Also, Present: Interim Administrator Tim Fox

Delegates: Brad Johnson – Foreman - 8:30 am

Reeve Derek Dixon called the meeting to order at 8:00 am

Councillor Trewett Chaplin presented a copy of the Public Disclosure Statement of Reeve Derek Dixon where he alleged that he failed to complete or fill out properly or correctly and therefore referring to the requirement to provide a Public Disclosure Statement as set out in section 142(1) of The Municipalities Act, SS 2005, c M-36.1. That section states that every member of Council shall, within 30 days after being elected, "file a public disclosure statement with the administrator in the form provided by the council".

Particulars of the information which a member is required to include are set out in section 142(2) of The Municipalities Act.

Councillor Trewett Chaplin asked that Reeve Derek Dixon resign immediately and until he does, we cannot continue with the Regular meeting of council.

Administrator Tim Fox stated that he needed time to get legal counsel to determine how we should proceed with this matter presented by Councillor Trewett Chaplin.

Deputy Reeve Darrel Werdal assumed the Chair at 8:05 am.

MOVE-IN CAMERA
2025-231

Moved by Councillor Ted Hassett: **THAT** we move in-camera at 8:05 am to discuss legal matters as authorized by the legislative authority of The Municipalities Act Section 120 including the exemption in Part III of The Local Authority Freedom of Information and Protection Privacy Act.

CARRIED

Administrator Tim Fox, Councillors Wayne Sarich and Trewett Chaplin and Reeve Derek Dixon left the council chambers immediately in order for council to deal with the Formal Complaints #1, #2 and #3 of Councillor Trewett Chaplin against Councillor Wayne Sarich and Reeve Derek Dixon.

MOVE OUT OF IN-CAMERA
2025-232

Moved by Councillor Joel Dueck: **THAT** council move out of in-camera at 9:16 am

CARRIED

Administrator Tim Fox, Councillors Wayne Sarich and Trewett Chaplin and Reeve Derek Dixon immediately returned to the Council Chambers.

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Formal Investigation Report by Amy Groothuis
2025-233

Moved by Councillor Joel Dueck: **THAT** the R.M. of Craik No. 222 Council accept the report of Amy Groothuis and its conclusions:

- Whereby Councillor Trewett Chaplin of the R.M. of Craik No. 222 filed three complaints pursuant to Bylaw 2016-04 (Code of Ethics).
- (a) Complaint #1 (naming Councillor Wayne Sarich and Reeve Derek Dixon): not substantiated.
- (b) Complaint #2 (naming Councillor Wayne Sarich and Reeve Derek Dixon): not substantiated.
- (c) Complaint #3 (naming Reeve Derek Dixon): not substantiated.

CARRIED UNANIMOUSLY

Administrator Tim Fox left the Council chambers at 9:18 am

MOVE IN-CAMERA
2025-234

Moved by Councillor Ted Hassett: **THAT** we move in-camera at 9:18 am to discuss legal matters as authorized by the legislative authority of The Municipalities Act Section 120 including the exemption in Part III of The Local Authority Freedom of Information and Protection Privacy Act.

CARRIED

Deputy Reeve Darrel Werdal asked Councillors Trewett Chaplin, Wayne Sarich and Reeve Derek Dixon to leave the room at 9:18 am in order to discuss the Formal Complaints #4 and #5 being filed by Councillor Trewett Chaplin against Reeve Derek Dixon and Councillor Wayne Sarich.

Council deliberated on the matter.

MOVE OUT OF IN-CAMERA
2025-235

Moved by Councillor Ron Gilmour: **THAT** council move out of in-camera at 9:34 am.

CARRIED

Administrator Tim Fox, Councillors Wayne Sarich and Trewett Chaplin and Reeve Derek Dixon immediately returned to the Council Chambers.

FORMAL COMPLAINTS #4 AND #5 BEING FILED BY COUNCILLOR TREWETT CHAPLIN AGAINST REEVE DEREK DIXON AND COUNCILLOR WAYNE SARICH
2025-236

Moved by Councillor Ted Hassett: **THAT** we acknowledge Formal Complaints #4 and #5 being filed by Councillor Trewett Chaplin against Reeve Derek Dixon and Councillor Wayne Sarich and that the R.M. of Craik No. 222 have come to the conclusion that these formal complaints were very similar in nature and related to Formal Complaints #1,2,3 that they have already been addressed and covered in Amy Groothuis's investigation report and that Council has concluded that Formal Complaints #4 and #5 are not substantiated .

CARRIED UNANIMOUSLY

Administrator Tim Fox addressed the matter of the Public Disclosure Statement of Reeve Derek Dixon where he failed to complete or fill out properly or correctly and therefore referring to the requirement to provide a Public Disclosure Statement.

DD Corrected

2025-237 deleted

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Deputy Reeve Darrel Werdal turned the Chair over to Reeve Derek Dixon at 9:40 am

ADOPTION OF THE AGENDA:

2025-238

Moved by Councillor Ron Gilmour: **THAT** the R.M. of Craik No. 222 Council hereby adopts the agenda for the Regular Meeting held on December 11th, 2025, as presented.

CARRIED

APPROVAL OF MINUTES:

2025-239

Moved by Councillor Joel Dueck: **THAT** the R.M. of Craik No. 222 Council hereby adopts the minutes for the Regular Meeting held on November 12th, 2025, as corrected.

CARRIED

FINANCIALS:

2025-240

Moved by Councillor Ron Gilmour: **THAT** the R.M. of Craik No. 222 Council hereby acknowledges the November 2025 financials as presented to Council:

RBC	-	November 2025 Bank Statement (RBC copies sent separately)
RBC	-	November 2025 Savings Account Statemen
VISA	-	November Visa payment
SARM	-	November HISA CIBC Account

CARRIED

INVESTMENT TRANSFERS FOR APPROVAL

2025-241

Moved by Councillor Ted Hasset: **THAT** the R.M. of Craik No. 222 Council hereby approve the Investments and transfers as presented to Council:

\$62,830.82 GIC Reinvest one year Expire Nov 20, 2026, 2.45%
Savings Account transfer to chequing's \$2,105.78

CARRIED

CORRESPONDENCE:

2025-242

Moved by Councillor Joel Dueck: **THAT** the following correspondence presented be received as information

Municipal Potash Tax Sharing Distribution
Service Canada EI premium rate
Rio Tinto

CARRIED

PALLISER REGIONAL LIBRARY EXTRA HOURS

2025-243

Moved by Councillor Darrel Werdal: **THAT** the R.M. of Craik No. 222 Council approves the Palliser Regional Library funding of extra hours for 2026 as presented for \$3,748.00.

CARRIED

Foreman's Report

Brad Johnson entered the Council Chambers at 10:10 am.
Brad Johnson gave his report for Public Works.
Brad Johnson left the Council Chambers at 10:45 am and did not return.

RECEIPTS & PAYMENTS:

2025-244

Moved by Councillor Trewett Chaplin: **THAT** the R.M. of Craik No. 222 Council approve the November 2025 Receipts and Payments as presented to Council.

CARRIED

DO

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R.M. ACCOUNTS PAYABLE:
2025-245

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 Council hereby approves the December 11th, 2025, Accounts Payables #12166-12208 - \$257,801.31, Electronic Payments Electronic Payments Prairie South \$18,051.26, Sun West \$87.75, SMHI \$8,869.49, Rec Gen \$9,785.94, MEPP \$6,775.20, as presented to Council.

CARRIED

R.M. PAYROLL:
2025-246

Moved by Councillor Wayne Sarich: **THAT** the R.M. of Craik No. 222 Council hereby approves the November 2025 payroll in the amount of \$39,305.09 as presented to Council.

CARRIED

DD

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RURAL MUNICIPALITY OF CRAIK NO. 222 MINUTES OF THE PUBLIC HEARING
Thursday December 11th – 10:55 am. R.M. of Craik No. 222 Council Chambers – Craik, Saskatchewan

RE: Bylaw 2025-06 to amend Bylaw No. 2018-03

Present:

Reeve		Derek Dixon	
Councillor	Division 1	Darrel Werdal	
	Division 2	Ron Gilmour	
	Division 3	Trewett Chaplin	
	Division 4	Wayne Sarich	
	Division 5	Ted Hassett	
	Division 6	Joel Dueck	
	Interim Administrator		Tim Fox

Call to Order

Reeve Derek Dixon called the Public Hearing to order at 10:55 a.m.

Opening of Public Hearing

Reeve Derek Dixon declared the Public Hearing open at 10:55 a.m. for Bylaw 2025-06 to amend Bylaw No. 2018-03 "A bylaw to provide the amendment of Section 7, Agricultural Resource District, is amended by repealing and replacing subsection 7.3.13 with the following "13. Notwithstanding Section 7.3.14, a maximum of two subdivisions from the remnant of the quarter section will be allowed in this district (three separate titles per quarter section)"

Interim Administrator Tim Fox provided an overview of the proposed Application.

Public Submissions

No written submissions were received.

Closing of Public Hearing

There being no more submissions for or against, Reeve Derek Dixon declared the Public Hearing closed at 10:57a.m.

Adjournment

Moved by Councillor Joel Dueck: That the Public Hearing be adjourned at 10:57 a.m.

CARRIED

Signed:

Reeve _____ Administrator _____

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BYLAW NO. 2025-06

Second Reading:

2025-247

Moved by Councillor Ted Hassett: **THAT** Bylaw 2025-06 to amend Bylaw No. 2018-03 "A bylaw to provide the amendment of Section 7, Agricultural Resource District, is amended by repealing and replacing subsection 7.3.13 with the following "13. Notwithstanding Section 7.3.14, a maximum of two subdivisions from the remnant of the quarter section will be allowed in this district (three separate titles per quarter section)" be read a second time.

CARRIED

BYLAW NO. 2025-06

Third Reading:

2025-248

Moved by Councillor Wayne Sarich: **THAT** Bylaw 2025-06 to amend Bylaw No. 2018-03 "A bylaw to provide the amendment of Section 7, Agricultural Resource District, is amended by repealing and replacing subsection 7.3.13 with the following "13. Notwithstanding Section 7.3.14, a maximum of two subdivisions from the remnant of the quarter section will be allowed in this district (three separate titles per quarter section)"; be read a third time.

CARRIED

BYLAW NO. 2025-06

Third Reading

2025-249

Moved by Councillor Darrel Werdal: **THAT** Bylaw 2025-06 to amend Bylaw No. 2018-03 "A bylaw to provide the amendment of Section 7, Agricultural Resource District, is amended by repealing and replacing subsection 7.3.13 with the following "13. Notwithstanding Section 7.3.14, a maximum of two subdivisions from the remnant of the quarter section will be allowed in this district (three separate titles per quarter section)" having been read a third time, annexed hereto, and forming part of these minutes, be adopted and authenticated by the Reeve and Administrator of the Rural Municipality of Craik No.222.

CARRIED

TO PROVIDE FOR THE PUBLIC TO VIEW COUNCIL MEETINGS VIRTUALLY:

Councillor Trewett Chaplin asked for a recorded vote

2025-250

Moved by Councillor Trewett Chaplin: **THAT** the Council of the R.M. of Craik No. 222 provide the means for the public to view Council meetings virtually.

Councillor Trewett Chaplin in favour

Councillors Darrel Werdal, Ron Gilmour, Ted Hassett, Wayne Sarich, Joel Dueck and Reeve Dixon Opposed.

MOTION DEFEATED

DONATION OF A LOAD OF GRAVEL FOR THE CRAIK AND DISTRICT FIRE BOARD FUND RAISER

2025-251

Moved by Councillor Wayne Sarich: **THAT** the Council of the R.M. of Craik No 222 approve the donation of one load of gravel for the Craik and District Fire Board Fundraiser.

CARRIED

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RURAL MUNICIPALITY OF CRAIK NO. 222
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WESTERN MUNICIPAL CONSULTING – APPOINTMENT OF BOARD OF REVISION AND DEVELOPMENT APPEALS BOARD
2025-252

Moved by Councillor Wayne Sarich: **THAT** That pursuant to Subsection 220(1) of The Municipalities Act, the R.M. OF CRAIK NO.222 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

AND

That pursuant to Subsection 221(1) of The Municipalities Act, the R.M. OF CRAIK NO.222 appoints with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

AND

That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the R.M. OF CRAIK NO.222 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

AND

That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the R.M. OF CRAIK NO.222 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

CHRISTMAS GIFT CARDS:
2025-253

Moved by Councillor Ted Hassett: **THAT** the R.M. Of Craik No. 222 Council hereby approves the purchase of \$100.00 gift cards from Craik Bigway for each of administration and staff.

CARRIED

DD

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APPOINTMENT OF PEST CONTROL OFFICER AND WEED INSPECTOR:

2025-254

Moved by Councillor Ron Gilmour: **THAT** the R.M. of Craik No. 222 hereby appoint Brad Johnson as the R.M. of Craik No. 222 Pest Control Officer and hereby appoint Brad Johnson and Larry Spencer Weed Inspectors for 2026.

CARRIED

MUNICIPAL REVENUE SHARING GRANT DECLARATION OF ELIGIBILITY – 2025-26 GRANT :

2025-255

DP Councillor Trewett Chaplin asked for a recorded vote

Moved by Councillor Joel Dueck : **THAT** the R.M. of Craik No. 222 Council declares the following for the Municipal Revenue Sharing Grant Declaration of Eligibility:

- I have completed this Declaration of Eligibility truthfully and honestly;
- I understand that the eligibility requirements in this Declaration of Eligibility are subject to audit at any time by the Government of Saskatchewan; and
- I understand that if, through an audit, the Government of Saskatchewan determines that any of the eligibility requirements have not been met, our municipality's Municipal Revenue Sharing Grant will be immediately withheld until full compliance is achieved.

CARRIED

DD Councillor Trewett Chaplin in favour

Councillors Darrel Werdal, Ron Gilmour, Ted Hassett, Wayne Sarich, Joel Dueck and Reeve Dixon Opposed.

DUDLEY & COMPANY LLP:

2025-256

Moved by Councillor Wayne Sarich: **THAT** the R.M. of Craik No. 222 hereby approves: The engagement letter for Dudley and Company LLP to audit the financial statements of the R.M. of Craik No. 222 which comprise the statement of financial position as at December 31, 2025 and the statements of the operation, change in net financial assets and cash flow for the year then ended and notes to the financial statements (including a summary of significant accounting policies), as well as a summary of the financial statements.

CARRIED

AGED ACCOUNTS:

2025-257

Moved by Councillor Ted Hassett: **THAT** the R.M. of Craik No. 222 Council hereby authorizes the Administrator to send payment reminder letters to all aged accounts and to transfer any outstanding amounts after December 31st, 2025 to the tax roll.

CARRIED

MOVE-IN CAMERA

2025-258

Moved by Councillor Trewett Chaplin: **THAT** we move in-camera at 11:15 am to discuss legal matters as authorized by the legislative authority of The Municipalities Act Section 120 including the exemption in Part III of The Local Authority Freedom of Information and Protection Privacy Act.

CARRIED

MOVE OUT OF IN-CAMERA

2025-259

Moved by Councillor Joel Dueck: **THAT** we move council out of camera at 11:21 am.

CARRIED

MOVE-IN CAMERA

2025-260

Moved by Councillor Trewett Chaplin: **THAT** we move in-camera at 11:21 am to discuss legal matters as authorized by the legislative authority of The Municipalities Act Section 120 including the exemption in Part III of The Local Authority Freedom of Information and Protection Privacy Act.

CARRIED

MOVE OUT OF IN-CAMERA

2025-261

Moved by Councillor Wayne Sarich: **THAT** we move council out of camera at 11:22 am.

CARRIED

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2026 SALARIES:

2025-262

Moved by Councillor Trewett Chaplin: **THAT** the R.M. of Craik No. 222 Council approves the Wages for 2026 as presented to Council.

CARRIED

Council Recessed for lunch at 11:24 am

Council Reconvened at 12:30 pm

SPECIAL MEETING OF COUNCIL:

2025-263

Moved by Councillor Darrell Werdal: **THAT** the R.M. of Craik No. 222 Council have a special meeting of council to discuss budget matters for 2026 and any other matters that may be added to the agenda.

CARRIED

ADJOURNMENT:

2025-264

Moved by Councillor Joel Dueck to adjourn at 12:31 pm.

CARRIED

REEVE - DEREK DIXON

 ADMINISTRATOR - TIM FOX