

**R.M. OF CRAIK NO. 222**  
**REQUEST FOR DELEGATION**

FULL NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE (DAY): \_\_\_\_\_

EMAIL: \_\_\_\_\_

TOPIC (SPECIFY):

ACTION REQUESTED:

\_\_\_\_\_

SIGNATURE

\_\_\_\_\_

DATE

NOTE:

All completed delegation requests must be received by the administrator at least  
24 HOURS BEFORE the meeting.

A delegation is limited to ten (10) minutes including questions.

The administrator, in consultation with the Reeve, may refuse to accept a request to speak to council if council has, within the six (6) months immediately preceding the request, already heard from the person and dealt with the same or substantially the same matter by resolution or bylaw.

Presentations must deal only with the topic specified in the request.

**35. Conduct of Public**

**35.1 All persons in the public gallery at a council meeting shall:**

- (a) refrain from addressing council or a member unless permitted to do so;**
- (b) maintain quiet and order;**
- (c) refrain from disturbing the proceedings by words, gestures or actions including applauding, displaying flags, placards or similar material;**
- (d) refrain from talking on cellular telephones;**
- (e) refrain from making audio or video recordings of council proceedings;**  
and
- (f) ensure that all electronic devices are silent and operated in such a Manner that does not interfere with the meeting or with another person's ability to hear or view the proceedings.**

**36. Conduct of Delegations**

**36.1 When addressing members at a council meeting, a delegation shall refrain from:**

- (a) speaking disrespectfully of the federal government, the provincial government or another municipal council, or any official representing them;**
- (b) using offensive words in referring to a member, an employee of the municipality or a member of the public;**
- (c) reflecting on a vote of council except when moving to rescind or reconsider it;**
- (d) reflecting on the motives of the members who voted on the motion or the mover of the motion; or**
- (e) shouting or using an immoderate tone, profane, vulgar or offensive language.**